

Notification of Executive Decisions

Date of Executive Meeting: Tuesday, 19 March 2024

Below is a summary of the decisions taken by the Executive at its meeting on **Tuesday, 19 March 2024**. It is not the formal record of the meeting, but has been prepared to facilitate the call-in process. The deadline for call-ins is 5pm on Wednesday, 27 March 2024. Matters recommended to the Council for decision are not subject to the call-in process.

The decisions will take effect on Thursday, 28 March 2024, unless the call-in procedure has been triggered. To be triggered, at least two councillors must request the scrutiny of the same decision. If only one councillor calls in a decision, the matter will be placed on the agenda for the next meeting of the appropriate Scrutiny Committee for discussion only.

To request a call-in on any of these matters, please complete and return to the Monitoring Officer the call-in request form (copy attached) or contact the Democratic Services Manager or relevant Democratic Services Officer.

Subject: Local Development Scheme

Summary of Decision:

The Executive RESOLVED that the Surrey Heath Local Development Scheme, as attached at Annex 1 to the agenda report, covering the period 2024 – 2027 be agreed and published on the website.

Subject: Local Authority Housing Fund

Summary of Decision:

The Executive RESOLVED that

- (i) the Council's participation in the Local Authority Housing Fund through the delivery of 2 further properties by the end of the 2024/25 financial year be agreed; and
- (ii) the method of delivery of homes under round two of the Local Authority Housing Fund be delegated to the Strategic Director for Environment & Community in consultation with the Portfolio Holder for Housing & Inclusion and the Strategic Director for Finance and Customer Services.

Subject: Local Cycling and Walking Infrastructure Plan for Surrey Heath

Summary of Decision:

The Executive RESOLVED to

- (i) endorse the Local Cycling and Walking Infrastructure Plan as Phase 1 of this project;
- (ii) note that this endorsement will enable the commencement of the Phase 2 feasibility work in partnership with Surrey County Council (SCC) following sign off by SCC; and
- (iii) amend the Executive resolution 64/E(ii) dated 16 November 2021 for consultation to take place with the Portfolio Holder for Sustainable Transport & Planning.

Subject: Community Hub - Exploring Options

Summary of Decision:

The Executive RESOLVED that

- (i) The development of a Charity Hub in Camberley Town Centre be paused pending decision making about the future location of Surrey Heath Council offices and the delivery model that will be adopted following relocation; and
- (ii) As part of any future relocation of Council offices, further engagement with stakeholders takes place (including charity partners and their service users) prior to any decision by the Executive.

Subject: Task and Finish Group Terms of Reference for the Petition review of Wellington Park Tree Preservation Order (TPO)

Summary of Decision:

The Executive RESOLVED that:

- (i) the Terms of Reference, as set out in section 3 of the agenda report, enable the review of the existing the Wellington Park Tree Preservation Order to take place and be used to help inform the approach to reviewing other areas order in the Surrey Heath Borough in the future be agreed;
- (ii) the guidance relied on by the Council's professional officers and processes that constitutes advice in relation to and including special character areas be reviewed; and
- (iii) the Task & Finish Group reports back to Executive once its findings are completed.

Subject: Revenue Budget Monitoring - Quarter 3

Summary of Decision:

The Executive RESOLVED that the spend against the approved revenue budget for the period 1 April to 31 December 2023 and the predicted forecast of full year outturn be noted.

Subject: Capital Budget Monitoring - Quarter 3

Summary of Decision:

The Executive RESOLVED that

- (i) the spend against the approved capital programme for the period 1 April to 31 December 2023 be noted; and
- (ii) the proposed reprofiling of budgets to future years, be noted and provisionally approved.

Subject: Report of the External Partnerships Select Committee

Summary of Decision:

The Executive RESOLVED that a letter be written to OFWAT, the Secretary of State for Environment, Food and Rural Affairs and Surrey Heath MP, highlighting the need for better regulation of water companies in relation to Air and Land Pollution, including the potential for additional enforcement powers for local authorities.

Subject: Write Off of Irrecoverable Bad Debts

Summary of Decision:

The Executive RESOLVED that

- (i) bad debts in respect of Council Tax for £130,393.93 and those in respect of Business Rates for £160,983.92, totalling £291,377.85 be approved for write off;
- (ii) bad debts in respect of sundry debts for £3,320.20 be approved for write off;

- (iii) the removal of 10 housing and sundry debts totalling £5,343.26 that has been carried out under the scheme of delegated authority by the Strategic Director Finance and Customer Services be noted, as the debts are no longer recoverable under the Limitation Act 198;
- (iv) the write-off of 58 sundry debts totalling £27,322.86, which are individually below £1,500, carried out under the scheme of delegated authority by the Strategic Director Finance and Customer Services be noted; and
- (v) bad debts in respect of 15 property debts totalling £338,115.24 be approved for write off.

Date of issue: Wednesday, 20 March 2024

CALL-IN REQUEST

A request for a decision of the Executive to be scrutinised by a Scrutiny Committee must be made in writing or by e-mail (preferably using this form). The request must identify the decision and state the reason(s) for requesting the review.

A call-in will be triggered if two or more councillors ask for the same decision to be scrutinised formally. If only one member calls in a decision, the matter will be placed on the agenda for the next programmed meeting of the Committee for discussion.

Unless both the Monitoring Officer and the Chief Executive are satisfied that it must be implemented urgently, the decision which is subject to a call-in shall not be implemented until the call-in procedure has been completed.

Date of meeting of the Executive	Tuesday, 19 March 2024
Deadline for receipt of call-in request	5pm on Wednesday, 27 March 2024.
Report Heading	
Decision (or part thereof) which is to be scrutinised	
Element(s) of the decision which cause concern	
Reason for requesting call-in	
Outcome sought	
Potential witnesses (if any) to be called	
Signature <i>(if not sent by e-mail)</i>	

*Notice must be given to the Monitoring Officer by 5pm on the fifth working day after the receipt of the summary of the Executive decisions (usually the Wednesday the following week). **Please therefore send this notification to the Monitoring Officer (monitoring.officer@surreyheath.gov.uk) with a copy to the Democratic Services Manager (democratic.services@surreyheath.gov.uk).***